Buckeye Trail Association Regular Meeting

January 22, 2025

Attendees: Maureen Gatewood, Mark Middleton, Mark Augenstein, Lori Luken, Caitlin Edwards, Valerie Gardner, Nancy Hoffner, Sophie Huss, Elyria Little, Jill Moorhead, Tim Murphy, Raman Ras

BTA staff: Andrew Bashaw, Aidan Reagh

TMT chair: Byron Guy

Call to order: 7:01pm

Roll Call: all present

Review and approval of previous meeting minutes – Secretary

Tim Motion: approve meeting minutes from November 13 2025 regular meeting and December 15 2025 special meeting

Elyria second

Voice vote passed

Draft Financial Reports Year End 2025 – VP/Treasurer

report still in draft form, need to review Columbus Foundation report; Mark A and Andrew meeting with MS accounting to review report packet

Report packet is on google drive under BTA Board -> Finance Committee

No motion made

Policy Review – Draft of Authority to Commit for BTA VP / Secretary

Google Drive ->BTA Board – Policies and Procedures ->Propose Policies and Procedures

Mark M introduce the google drive Policy & Procedure folder as well as the proposed policy and procedure folder

New policy presentation: BTA Authority to Commit; trustees asked to review for possible vote at Feb meeting

Committees, staff requested to submit any known current policies or procedures, and to suggest any needed policies or procedures

Discussion; no motion made

BTA Restructure – PC Chair

BTA restructure document presented; gives structure and alignment to current Strategic Plan and budget period; identifies gaps in staff needs, reporting structure for BTA community (chain of command), refer to key staff with authority titles to put on equal footing with other trail organizations

Jill motion: approve BTA restructure document as presented by PC chair

Sophie second

Voice vote passed, 1 abstain

Membership Updates (Cards, Bylaws) – Membership Chair

Mark A Motion: approve bylaw membership category definition changes as presented by Membership Chair

Mark M second

Voice vote passed, 1 abstain

Jill motion: organization discontinue the use of membership cards

Lori second

Voice vote passed

Strategic Plan – Exploring the Impossible - Raman Ras

Reviewing mission, vision, plan

Remaining agenda items below will be moved to February 26 2026 regular meeting.

National Scenic Trail Update - Tim Murphy / ED

Executive Director Report - Executive Director

Buckeye Trail Preservation (motions) - Executive Director

Scholarship Committee - Valerie Gardner

Committee Reports - Vice President

Unfinished Business - President

1. Assisting the ED in managing time due to daily requests received - President

a. When texting to request a meeting, please propose a date/time

b. Copy the President so things do not get lost and can be discussed during our weekly meeting

c. Unless indicated as urgent, emails will be addressed on a specific day of the week that is being set aside to get caught up. This day is yet to be determined.

d. This leads into the discussion of more office volunteers are needed; can be remote opportunities for this as well

2. Open Trustee positions – update President

New Business President

1. BTA Retreat – location, date (July 24-26), training session All

2. TrailFest Update - Executive Director

3. Advocacy Committee - Jill Moorhead (February mtg)

4. Addition of Social Media clause for all volunteers - President

Tim **motion** to adjourn

Jill second

Voice vote passed

Adjourn 8:35 pm